



# Application for Employment

ONLY for the following positions: Paraprofessional, Custodial, Teacher Assistant, Driver, Program Assistant

POSITION APPLYING FOR: \_\_\_\_\_

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Last First M.I.

Address: \_\_\_\_\_

Street Address Apt./Unit #

City State ZIP Code

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \_\_\_\_\_ \$

Are you legally eligible to work in the U.S. in the position you are applying for? Yes  No  (Proof of citizenship or work eligibility will be required as a condition of employment.) If no, are you authorized to work in the U.S.? Yes  No

Have you ever worked for Freshwater Education District? Yes  No  If so, when? \_\_\_\_\_

Have you ever been convicted of a felony? Yes  No  If yes, explain: \_\_\_\_\_

## Education

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No

## References

Please list three personal or career references (no relatives):

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Previous Employment

**Note** – On separate sheet, attach additional contact information beyond the past three employers

1) **Current Employment/Company:** \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

2) **Company:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

3) **Company:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes  No

## Military Service

Have you served in the United States Armed Forces? Yes  No

Do you wish to apply for Veterans' Preference Points? Yes  No  If answered "Yes", you must complete an application for Veterans' Preference Points which will be provided at your request.

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_