

## Announcement of Opening

April 19, 2022

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Open: April 19, 2022

Close: Until Filled

### **Assistant Director of Special Education/Director of Programs and Evaluations**

Freshwater Education District, serving 13 member school districts in West-Central Minnesota, has an opening for a full-time Assistant Director of Special Education/Director of Programs and Evaluations for the 2022-23 school year.

**Assignment:** This is an attractive full-time (200 day) administrative position. Responsible for providing special education program supervision, consultation, and coordination. This includes, but is not limited to assurance of compliance with due process paperwork and deadlines, supervision and evaluation of staff, and assisting the Director of Special Education and the Director of our Area Learning Center with other duties as assigned. **We are looking at this assistant position being a transition year, moving to the Director of Special Education beginning 2023-24 school year.**

Our Administrative offices are located in Wadena, Minnesota. We are near many beautiful lakes. We offer a competitive salary and benefits package. The start date for this position is July 1, 2022.

**Qualifications:** Requires a Director of Special Education License. Minimum 3-5 years experience in special education. Demonstrated working knowledge of special education programs, service delivery, and State and Federal special education law. This position requires someone with strong interpersonal, oral, and written communication skills, and knowledge of current IEP/IFSP due process procedures.

Please check out our website for the Job Description of this position.  
([www.fed.k12.mn.us](http://www.fed.k12.mn.us))

Open until filled.

**Please send letter of interest, Resume including 3 references, and 3 letters of recommendation to:**

Eric Weber, Executive Director  
Freshwater Education District  
2222 Industrial Drive, Wadena, MN 56482  
218.631.3505, ext. 1001 – Fax: 218.631.3588  
[eweber@fed.k12.mn.us](mailto:eweber@fed.k12.mn.us)

Freshwater Education District #6004 is an equal opportunity employer