

FED FY2024 - Payroll & AP Schedule

July 2023 21

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

October 2023 22

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2024 23

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2024

S	M	T	W	T	F
	1	2	3	4	5
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30			

August 2023 23

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2023 22

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

February 2024 21

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

May 2024

S	M	T	W	T	F
			1	2	3
5	6	7	8	9	10
12	13	14	15	16	17
19	20	21	22	23	24
26	27	28	29	30	31

September 2023 21

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2023 21

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

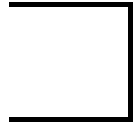
March 2024 21

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

June 2024

S	M	T	W	T	F
2	3	4	5	6	7
9	10	11	12	13	14
16	17	18	19	20	21
23/30	24	25	26	27	28

- 260 Total Day FY24, 0 Non-Contract Days Classified/Management**
- Mileage Claims Due to Supervisors - **First Friday of each month**
 - Mileage Claims Due in the Business Office - **SECOND Friday of each month**
 - Employee **Payday**
 - Holidays (July 4th, Sept. 4th - Labor Day, Nov. 23-24 - Thanksgiving, Dec. 22-25 - Christmas, Dec. 29 - New Years Eve, Jan. 1 - New Years Day, March 29 - Good Friday, May 27 - Memorial Day, June 19 - Juneteenth)
 - **Accounts Payable** Check Run - **10th & 25th of each month typically**
 - AP Items **due in the Business Office by 4 p.m.** - week prior to A/P Check Run typically
- Mileage and Expense Reimbursement - DIRECT DEPOSIT WITH THE LAST PAYROLL OF EACH MONTH**



22

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6
13
20
27

23

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4
11
18
25

20

s
1
8
15
22
29