

FED FY2023 - Payroll & AP Schedule

July 2022

S	M	T	W	T	F	S
					1 ●	2 ●
3	4 ●	5	6	7	8 ●	9
10	11 ●	12	13	14	15 ●	16
17	18 ●	19	20	21	22	23
24/31	25 ●	26	27	28	29 ●	30

October 2022

S	M	T	W	T	F	S
						1
2	3 ●	4	5	6	7 ●	8
9	10 ●	11	12	13	14 ●	15
16	17	18 ●	19	20	21	22
23/30	24/31 ●	25 ●	26	27	28	29

January 2023

S	M	T	W	T	F	S
1	2 ●	3 ●	4	5	6 ●	7
8	9	10 ●	11	12	13 ●	14
15	16	17	18 ●	19	20	21
22	23	24	25 ●	26	27	28
29	30	31 ●				

April 2023

S	M	T	W	T	F	S
						1
2	3 ●	4	5	6	7 ●	8
9	10 ●	11	12	13	14 ●	15
16	17	18 ●	19	20	21	22
23/30	24	25 ●	26	27	28 ●	29

August 2022

S	M	T	W	T	F	S
	1	2	3 ●	4	5 ●	6
7	8	9	10 ●	11	12 ●	13
14	15 ●	16	17	18 ●	19	20
21	22	23	24	25 ●	26	27
28	29	30	31 ●			

November 2022

S	M	T	W	T	F	S
		1	2	3 ●	4 ●	5
6	7	8	9	10 ●	11 ●	12
13	14	15 ●	16 ●	17	18	19
20	21	22	23 ●	24 ●	25 ●	26
27	28	29	30 ●			

February 2023

S	M	T	W	T	F	S
			1	2	3 ●	4
5	6	7	8	9	10 ●	11
12	13	14	15 ●	16	17 ●	18
19	20	21	22	23	24 ●	25
26	27	28 ●				

May 2023

S	M	T	W	T	F	S
	1	2	3 ●	4	5 ●	6
7	8	9	10 ●	11	12 ●	13
14	15 ●	16	17	18 ●	19	20
21	22	23	24	25 ●	26	27
28	29 ●	30	31 ●			

September 2022

S	M	T	W	T	F	S
				1	2 ●	3 ●
4	5 ●	6	7	8	9 ●	10
11	12 ●	13	14	15 ●	16	17
18	19 ●	20	21	22	23	24
25	26 ●	27	28	29	30 ●	

December 2022

S	M	T	W	T	F	S
				1	2 ●	3 ●
4	5	6	7	8	9 ●	10
11	12	13	14	15 ●	16 ●	17
18	19	20	21	22 ●	23 ●	24
25	26 ●	27	28	29	30 ●	31

March 2023

S	M	T	W	T	F	S
			1	2	3 ●	4
5	6	7	8	9	10 ●	11
12	13	14	15 ●	16	17 ●	18
19	20	21	22	23	24 ●	25
26	27	28	29	30	31 ●	

June 2023

S	M	T	W	T	F	S
				1	2 ●	3 ●
4	5	6	7	8	9 ●	10
11	12 ●	13	14	15 ●	16 ●	17
18	19 ●	20	21	22	23	24
25	26 ●	27	28	29	30 ●	

- Mileage Claims Due to Supervisors - **First Friday of each month**
 - Mileage Claims Due in the Business Office - **SECOND Friday of each month**
 - Employee **Payday**
 - Holidays (July 4th, Sept. 5th - Labor Day, Nov. 24-25 - Thanksgiving, Dec. 23-26 - Christmas, Dec. 30 - New Years Eve, Jan. 2 - New Years Day, April 7 - Good Friday, May 29 - Memorial Day, June 19 - Juneteenth)
 - Accounts Payable Check Run - **10th & 25th of each month typically**
 - AP Items due in the Business Office by 4 p.m. - week prior to A/P Check Run typically
- Mileage and Expense Reimbursement - DIRECT DEPOSIT WITH THE LAST PAYROLL OF EACH MONTH*